



## MONTANA STATE PARKS AND RECREATION BOARD AGENDA ITEM COVER SHEET

**Meeting Date:** October 20, 2016

**Agenda Item:** Capital Projects Over \$5,000

**Division:** Parks

**Action Needed:** Approval

**Time Needed on Agenda for this Presentation:** 5 min.

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**Background** (Brief description of the issue, decision to be made, history, etc.):

Per the Parks and Recreation Board Policy adopted in December 2013, Board approval is required for unanticipated expenses exceeding \$5,000 within the Parks Capital Program. For this meeting, two projects are pending which will incur costs which have not been previously approved by the Board, both at Lewis & Clark Caverns State Park;

Water System Design - Concession/Comfort Station (\$12,400) – due to the age of the water system serving the concession building, significant leaks occurred this year. This project is to hire an engineering consultant to assemble a bid package to replace the water lines to the comfort station, concession building, and upper visitor center. The existing metal water lines date back decades. Ad hoc repairs and patching of areas is not cost effective given the excavations and asphalt replacement required at this high-use site. Funds for the effort will come from the Capital Program. Future Board approval of the capital funds to construct the project will be necessary.

Septic System Replacement – Concession/Comfort Station (\$400,000) – identified in the independent Facility Condition Inventory effort, the septic system serving the Concession building and comfort station has reached the end of its expected life. The project will involve hiring a private engineering consultant to design the system, followed by the construction effort in 2017. Funds for this project are Bed Tax dollars within the Parks Operations budget.

**Public Involvement Process & Results** (Brief description of the type of public involvement and summary of what we heard from the public):

No public involvement is necessary or planned concerning these two infrastructure maintenance projects.

**Alternatives and Analysis** (Brief description of alternative solutions with analysis of the pros and cons of each):

Alt. #1 – approval of the proposed expenditures for these two critical maintenance projects.

Alt. #2 – modified approval for the proposed expenditures for these two maintenance projects.

**Agency Recommendation and Rationale** (Brief description of our recommendation to the Board and the reasons for it):

It is recommended that the Board approve the proposed expenditures for the two projects.

**Proposed Motion** (Draft language the Board could use to adopt the agency recommendation):

I move to approve the Parks Division's proposal to commit available funds to: 1.) the engineering services required to upgrade the water system, and 2.) the replacement of the septic system at the upper area at Lewis & Clark Caverns State Park.